



## Validation checklist:

### Application for non-material amendment following a grant of planning permission

<b>National Requirements</b> Please provide 2 copies of the following documents if submitting on paper; 1 copy if submitting electronically:	<b>Tick</b>
Application form, fully completed, signed and dated	
A copy of any other plans and drawings or information necessary to describe the subject of the application, drawn to identified scale and showing the direction north. See local requirements below for details of plans that may be required for the application proposal.	
Correct fee	

<b>Local Requirements</b> The following documents may be required depending on the nature and location of the proposal. Please provide 2 copies of the following documents if submitting on paper; 1 copy if submitting electronically:	<b>Tick</b>
Block/site plan at a scale of 1:500 showing the proposed development, including neighbouring properties, site boundaries, any hardstanding and/or car park.	
Proposed elevations at a scale of 1:50 or 1:100 with the proposed works clearly labelled and coloured or shaded.	
Proposed floor plans at a scale of 1:50 or 1:100 with the proposed works clearly labelled and coloured or shaded.	
Roof Plan	