

# BCP COUNCIL

## RESIDENTS PERMIT TERMS AND CONDITIONS



### CONDITIONS OF USE

- **The charge for a 12 month Resident permit commencing from 1<sup>st</sup> April 2014 is £55.**
- Permits will only be issued with one registration number displayed.
- The permit does not guarantee the availability of a parking place.
- A permit will only be issued to a vehicle under 3500 kg in weight (this is the former private/light goods taxation class).
- The permit must be displayed on the windscreen of the vehicle and can only be used on the vehicle, with the registration number shown on the permit.
- The permit allows you to park for an unlimited time within those parking places in the area requested where the signs indicate a 2 hour limit and that permit holders are exempt.
- The permit is not valid for Council Housing Land. These permits need to be obtained separately from the Parking Administration Section.
- It is your responsibility to ensure that the permit is clearly shown on the vehicle that is parked in the designated area. Any Penalty Charge Notices issued for failing to display the permit will not be waived.
- If the registration number on the permit needs changing, please contact the Parking Administration Section with details of the new vehicle details. A new permit will then be issued on production of the required evidence and the old permit has to be returned on receipt of the new permit. **An application form is required.**
- Photocopying a permit is deemed as misuse and will result in your permit being revoked.
- If a permit has been altered or tampered with, then a Penalty Charge Notice will be issued to the vehicle displaying the permit.
- If your resident permit is stolen, then a replacement will be issued on production of a crime number from the Police to confirm the theft of the resident permit or vehicle. If your vehicle is written off and the resident permit lost, then a replacement will be issued on receipt of confirmation of the write-off. **Replacements for resident permits lost in other circumstances will not be issued.**
- The council reserves the right to withdraw any permit found to have been improperly issued or used.

This Authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information see [www.bcpCouncil.gov.uk/privacy](http://www.bcpCouncil.gov.uk/privacy)

Your personal information will be held and used in accordance with the Data Protection Act 1998. The Council will not disclose such information to any unauthorised person or body but where appropriate will use such information in carrying out its various functions and services. The council may also use this data in connection with the prevention or detection of fraud or other crime. The full privacy policy can be found at [www.bcpCouncil.gov.uk/privacy](http://www.bcpCouncil.gov.uk/privacy)