

## **POOLE SPORTS COUNCIL**

### **CONSTITUTION**

#### **Name**

1. The name of the Council shall be the "Poole Sports Council".

#### **Objects**

2. The objects of the Sports Council shall be:
  - (a) to assess the needs for sports and physical recreation facilities (both indoor and outdoor) in the Borough of Poole and the surrounding district and to advise and assist in catering for these needs;
  - (b) to represent collectively all organisations interested in sports and physical recreation activities in the Borough of Poole and the surrounding district and to promote and encourage the use and provision of facilities;
  - (c) to collect information concerning sports facilities and organisations;
  - (d) to review existing facilities and their allocation and use and to comment on any policies which could affect the use of these facilities;
  - (e) to take such steps as are appropriate to encourage school leavers to continue to take part in sporting activities;
  - (f) to promote or assist in the promotion of social activities, competitions, tournaments, championships or other events as seems desirable to the Sports Council;
  - (g) to encourage the provision of adequate coaching facilities;
  - (h) to raise funds to assist with the provision and use of sporting facilities and assistance to individuals clubs, Associations and organisations;
  - (i) to make and assist with the making of grants to individuals, clubs, Associations and organisations;
  - (j) to co-operate and work with as necessary any Sporting Organisation at National, Regional and local level.

#### **Membership**

3. The following shall be Members of the Poole Sports Council:-
  - (a) all sporting and other organisations interested in the promotion of sporting activity which are operating within the Borough of Poole may apply for membership of the Poole Sports Council subject to that organisation agreeing to abide by any regulations which may be made from time to time by the Sports Council as to membership and subject also to the Sports Council reserving the right to reject any application for membership if, in the opinion of the Sports Council, there are reasonable grounds for so doing;

- (b) three representatives of the Council of the Borough of Poole;
  - (c) one representative of Poole Harbour Commissioners;
  - (d) anyone who is made a life member of Poole Sports Council;
  - (e) one representative of YMCA
4. (a) The names of members to be appointed at the Annual General Meeting to serve up to (and including) the date of the next Annual General Meeting as the accredited representative of an organisation under 3(a) above shall be notified in writing by that organisation to the Secretary of the Sports Council by the first day of June in each year.
- (b) Any members of the Sports Council may authorise a duly appointed deputy to attend any meeting of the Sports Council in such member's place.

### **Associate Membership**

5. The following shall be Associate Members of the Poole Sports Council:-
- (a) any officer of the Council of the Borough of Poole whose duties concern them in any way with sport and recreation; (non-voting member)
  - (b) any individual living in the Borough of Poole interested in sport willing to abide by rules in 3(a) above. (voting member)

### **Subscriptions**

6. The annual subscription for membership of the Poole Sports Council under section 3(a) above shall be such amount as shall be fixed from time to time at any Annual General Meeting of the Sports Council and shall be payable by 1 August in each year. If the amount is not paid by the organisation before 1 August in the appropriate year then the organisation concerned shall cease to be a Member of the Poole Sports Council.

### **Officers**

7. The officers of the Sports Council shall be: President, Vice-Presidents, Chairman, Vice-Chairman, Secretary, Assistant Secretary, Treasurer and such other officers as the Sports Council may from time to time appoint.

### **Meetings**

8. There shall be an Annual General Meeting of the Sports Council held in the month of June to deal with the following business:
- (i) to consider the report of the Executive Committee on the work of the Sports Council during the previous year;
  - (ii) to consider the Treasurer's Report and the accounts;
  - (iii) to elect the officers;
  - (iv) to review the list of membership and associate members;

- (v) to appoint the Executive Committee;
- (vi) to appoint Auditors;
- (vii) to deal with any other business of which 21 days' notice in writing has been given to the Secretary provided that:
  - (a) any proposed amendments to this constitution shall only be considered if they have been submitted in writing to the Secretary by the first day of May;
  - (b) the Sports Council shall meet at such other times as the Executive Committee may consider necessary, except that not less than 10 members of the Sports Council may give 14 days' notice to the Secretary in writing requesting him to convene a meeting of the Sports Council for the purpose of discussing the matter or matters referred to in the notice and the Secretary shall forthwith call a meeting of the Sports Council;
  - (c) the Secretary shall give members not less than seven clear days' notice in writing of meetings of the Sports Council and shall keep minutes of proceedings of all meetings of the Sports Council; a copy of the minutes of the Sports Council shall be sent to all members;
  - (d) a quarter or 12 whichever is the less of the members of the Sports Council shall constitute a quorum for a meeting.
- (viii) only bona fide representatives of organisations as in 3(a) above shall be able to vote at the AGM and general meetings;
- (ix) to appoint representatives from other associate bodies as appropriate.

### **Executive Committee**

9. The Executive Committee shall comprise of:

- (a) the officers as elected at AGM
- (b) representatives of the Borough of Poole (as 3(b) above)
- (c) one representative of Poole Harbour Commissioners
- (d) any one who is a life member of Poole Sports Council
- (e) one representative of YMCA
- (f) associate members as described in 5(a), (b) and (c) above.
- (g) one representative from the following activities:
  1. Angling
  2. Archery
  3. Association Football
  4. Athletics

5. Badminton
6. Basketball
7. Boardsailing
8. Bowls
9. Boxing
10. Canoeing
11. Cricket
12. Croquet
13. Cycle Speedway
14. Cycling (a) touring  
(b) general
15. Disabled sports
16. Diving
17. Golf
18. Health and Beauty Exercise
19. Hockey
20. Judo
21. Keep Fit
22. Ladies Movement/Dance
23. Lifeguards
24. Model Yachting
25. Motor Sports
26. Netball
27. Orienteering
28. Pentaque
29. Poole Town Regatta
30. Poole and East Dorset Schools' Association
31. Rowing
32. Rugby
33. Running
34. Shooting
35. Squash
36. Sub-Aqua diving
37. Swimming
38. Table Tennis
39. Tennis
40. Volleyball
41. Yachting
42. Any other sports as agreed by a General Meeting of the Poole Sports Council.

- (h) The Executive Committee shall have power to co-opt persons (up to a limit of 12) for service up to and including the date of the next Annual General Meeting of the Sports Council.
- (i) A quarter or 10 whichever is the less members of the Executive Committee shall constitute a quorum for a meeting.
- (j) The management of the Sports Council shall be vested in the Executive Committee which shall have power to determine any question that may arise on the construction of this constitution and to take such action as the committee may consider desirable on any matter affecting the Sports Council not provided for by this constitution.

- (k) The Secretary shall give members of the Executive Committee not less than 7 clear days' notice in writing of meetings and shall keep minutes of the proceedings of all meetings of the Executive Committee.
- (l) The Executive Committee shall have power to appoint Committees and Sub-Committees to which it may delegate or refer any matter, such Committees and Sub-Committee having power to co-opt members who shall not however be entitled to vote on any matter.

### **Finance**

- 10. (a) The financial year of the Sports Council shall run from 1 April of each year to 31 March in the following year.
- (b) The Executive Committee may authorise expenditure out of the funds of the Sports Council for the furtherance of the objects of the Sports Council.
- (c) The Treasurer shall keep proper books of account and shall be responsible for advising and reporting to the Sports Council and Executive Committee on all financial matters affecting the activities of the Sports Council and Executive Committee.
- (d) The Treasurer shall present to the Annual General Meeting an audited statement of accounts of the Sports Council.